



Cairneyhill Community Sports Hub



ANNUAL REPORT
2024/2025

Trustees' Annual Report

The trustees are pleased to present their report and financial statements together with the independent examiner's report for the year ended 31st March 2025.

Reference and Administrative Details

SCIO Name	Cairneyhill Community Sports Hub
Charity Registration Number	SC 050403
Principal Address	Northbank Road Cairneyhill Fife KY12 8RN

The trustees who served during the year were as follows:

Peter Rippin	Chair
Fiona McOwan	Secretary
Callum Farquhar	Treasurer

Bankers Bank of Scotland plc, PO Box 1000, BX2 1LB

Independent Examiner Andrew Dove, 2 Greenbank, Low Valleyfield, Fife

Structure, Governance and Management

The Hub is a non-profit distributing Scottish Charitable Incorporated Organisation whose principal purposes are:

- To advance participation in amateur sport by encouraging participation in all sports and physical recreation activities in Fife through the provision of, or organisation of, recreational facilities and activities and to support, develop and progress players and participants to achieve their full potential in the interests of social welfare to improve the quality of life.
- The advancement of education through the provision and development of appropriate opportunities that encourage participation, coaching and training in recreational and competitive sports, to support member clubs to develop such opportunities and to support local partnerships and initiatives prioritising resources for sports education and training.
- To advance citizenship and community development by assisting voluntary, charitable, socially enterprising and community sporting Hubs to thrive and develop through the provision of low-cost services and facilities which will strengthen the contribution to the economic, social and cultural development of Fife and the surrounding communities to facilitate increased cohesion.

In furtherance of these purposes, the Hub seeks to assist in the relief of poverty by offering the opportunity to participate at reasonable cost to the individual, with cost effective access to facilities, equipment, instruction, coaching and courses.

Financial Review

The Statement of Financial Activities shows net surplus for the year of £513. A total of £6,243 was retained in accumulated funds at the year-end.

Investment Policy

Surplus funds are held in an interest-bearing bank account during the year.

Reserves Policy

The Trustees have agreed that the level of free reserves, being the unrestricted funds, which are required to sustain operations in the event of unforeseen adverse future financial events should be a minimum of three months operating costs. Free reserves at 31st March 2025 amounted to £6,243 and this exceeds the current requirements.

Risks

The Hub is dependent upon receiving sufficient funding and donations to enable it to continue to work towards achieving its objectives. The Trustees have carried out an assessment of all the major risks (including those related to Health & Safety) and is satisfied that it has systems or procedures in place to manage those risks. In developing the terms and conditions for the hire of the Multi-Use Games Area, the trustees have clarified the responsibilities of user groups.

Achievements and Performance

The sports hub has retained all of its underlying clubs and members and the group continues to support active lifestyles in the village and surrounding areas. The slight exception to this is that the Yoga group is now operating out of Queen Anne High School. There are ongoing Community Use budget and keyholder staffing constraints which mean the availability of Cairneyhill Primary School as a sports venue has been significantly reduced over the last few years. Fortunately, the yoga group has managed to retain most of its members from the village and surrounding areas as well as pick up a couple of new attendees.

The Multi-Use Games Area continues to prove itself as a great addition to the village with the primary school and nursery having exclusive daytime access during term-time. Outside of school, other groups are continuing to take advantage of the facility with the heaviest user being Cairneyhill Athletic Football Club for their winter training schedule. This allows local kids and families to remain in the village, (great for keeping sport local and also continuing to reduce the carbon footprint for travel, etc). We have however lost one of the Dunfermline Rugby Club kids teams that trained over winter and the over 30's casual 5-a-side football group has also ceased. Ideally, we would like to get a few more bookings as the cost of maintenance will need to be factored in from August 2025, (the first 3years provision of this was included in the build price) as our

aim is always to ensure that the facility as a bare minimum wipes its face for costs versus income.

The Scout Hall continues to support the badminton club, fitness classes, PARS Foundation football to name a few as well as their own scouting activity.

As always, the trustees of the hub would like to thank all the underlying hub members (who are predominantly volunteers) for giving their time and support to ensure that the children and residents of Cairneyhill and surrounding villages have access to a range of physical and social activities.

Plans for the Future

Our Action Plan covers the following key areas –

- Growing Participation
- Understanding Community Need
- Developing Community Leadership
- Offering a range of sports
- Having the right people working together
- To support and grow our hub members who have been committed to their underlying clubs to keep activity going.

The group continues to operate with the same core volunteer group. However, the village is about to see considerable housing development over the next 12 -18 month period and we will need to look to see if there is wider interest/availability of new people who could help to expand both sports and healthy activities in the village, (as well as see some existing groups/clubs grow). Ultimately, we cannot expect or rely on existing volunteers to start up new sports clubs or groups.

80% of people agree their mental health is improved when they exercise

#SportMinds



Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant information of which the independent examiner is unaware and;
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of the information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

A resolution to re-appoint Andrew Dove as independent examiner will be proposed at the Annual General Meeting.

Approved by the Trustees on and signed on their behalf by

Peter Rippin, Chair

Independent Examiner's Report to the Trustees of Cairneyhill Community Sports Hub

I report on the accounts of the SCIO for the year ended 31st March 2025, which are set out on pages 7 to 8.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 ("the 2005 Act") and the Charities Accounts (Scotland) Regulations 2006 (as amended) ("the 2006 Regulations"). The trustees consider that the audit requirement of Regulation (10)(1)(d) of the 2006 Regulations does not apply.

It is my responsibility to examine the accounts under section (44)(1)(c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination is carried out in accordance with Regulation 11 of the 2006 Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter came to my attention: -

which gives me reasonable cause to believe that in any material respect, the requirements

- to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Regulations, and
- to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Regulations

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andrew Dove, FCCA

2 Greenbank

Main Street

Low Valleyfield

Dunfermline

KY12 8TZ

STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Receipts					
Use of MUGA		2352		2352	4203
Bank Interest		56		56	17
Miscellaneous		92		92	
		<u>2500</u>	<u>0</u>	<u>2500</u>	<u>4220</u>
Payments					
Insurances		925		925	771
Mobile Solutions		61		61	44
Ground Rent		1000		1000	1000
Construction Cost of MUGA		0		0	420
		<u>1987</u>	<u>0</u>	<u>1987</u>	<u>2235</u>
Surplus/(Deficit) for year		513		<u>513</u>	<u>1985</u>

STATEMENT OF BALANCES
AS AT 31ST MARCH 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total £
Funds Reconciliation				
Balance as at 1st April 2024		5729		5729
Surplus/(Deficit) for year		513		513
Balance as at 31st March 2025		<u>6242</u>	<u>0</u>	<u>6242</u>
Bank and Cash Balances				
Cash at bank		6242	0	6242

The notes on pages 8 form an integral part of these financial statements

These financial statements were approved and authorised for issue by the Trustees on and signed on their behalf by:

Callum Farquhar
Treasurer

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2025

1. Basis of Preparation

These accounts have been prepared on the receipts & payments basis in accordance with:

- (a) The Charities and Trustee Investment (Scotland) Act 2005
- (b) The Charities Accounts (Scotland) Regulations 2006 (as amended)

2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.

3. Taxation

- (a) The charity is not liable to corporation tax or capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT, thus all costs are shown inclusive of VAT charged.

4. Transactions with trustees and related parties

- (a) No remuneration or other benefits were paid to trustees during the year, or in the previous year
- (b) No expenses were reimbursed to the trustees during the year, or in the previous year.
- (c) There were no other related party transactions during the year, or in the previous year.

5. Fixed Assets

Cairneyhill Community Sports Hub own a multi-use games area built on Fife Council ground next to Cairneyhill Primary School. The ground is leased from Fife Council under their subsidised lease policy for a total of 25 years and the Trustees have listed it in the Register of People with a Controlling Interest in land in line with the current government regulations. The facility was opened in June 2022 and the cost of construction was a total of £275,000.